



# BMQ MICROFINANCE LIMITED {BML}

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**JOB VACANCY**

**BMQ MICROFINANCE LIMITED (BML)** is the most growing leading microfinance in qualified candidates, experienced their career and those who are grateful to invite all the best company so as to fill the vacancy position currently existing as follows;

**Loan officer (7 positions) women**

**Loan officer (5 positions) men**

### **Responsibilities assigned;**

- ❖ Assessing day to day collection sheets as well as following up customers for better performance.
- ❖ Good customer service together with influencing customers for taking up loan.
- ❖ Visiting new customers so as to confirm their details before taking up a certain loan.
- ❖ Effective loan monitoring and easy access of asset of the company.
- ❖ Feedback report concerning customers on your office and reporting to your coordinator/supervisor.
- ❖ Ensuring that loans are paid on time through good monitoring to the client.
- ❖ To be accountable for any work that will be assigned to you by your supervisor.

### **Qualifications;**

We need a young Tanzania aged in between 20 – 30 of any college that is registered by the Government of Tanzania, a qualified candidate's graduate on Diploma in Accounting and Finance, Business Administration, Procurement and Supply, Records Management, Community Development and Marketing.

### **Mode of Application;**

Application should be done through email address: [bmqmicrofinance@gmail.com](mailto:bmqmicrofinance@gmail.com) in writing enclosing copies of education certificates, birth certificate, a detailed curriculum vitae, contact address including available telephone numbers, email address.

**NOTE:** In case you have been called for interview you are supported to come with your original education certificates.

**Advertised on 29<sup>th</sup> September, 2024**

**Application deadline 13<sup>th</sup> October, 2024**